**2023 PA Pre-K Counts Enrollment Form**

(This information is confidential to the PA Pre-K Counts program)

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| **Date Form Completed:** |  | / |  | / |  |
|  | **MM** |  | **DD** |  | **YY** |

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| --- | --- | --- |
| **Last Name (Child)** | **First Name (Child)** | **Middle Initial**  |
|  |  |  |

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| --- | --- |
| **Street Address** | **County** |
|  |  |
| **City**  | **State** | **Zip Code** |
|  | PA |  |
| **School District of Residence**  |
|  |
| **Home Phone** | **Work Phone** | **Email Address** |
|  |  |  |

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| --- | --- | --- |
| **Child’s Date of Birth** | **Age** | **Gender** |
|  |[ ]  2 |[ ]  3 |[ ]  4 |[ ]  5 |[ ]  Male |[ ]  Female |

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| **Race *(optional)*** |
|[ ]  Black or African American |[ ]  American Indian or Alaskan Native |
|[ ]  Asian |[ ]  White |
|[ ]  Native Hawaiian or Pacific Islander |[ ]  Other |
|[ ]  Not Applicable |
|  |
| **Ethnicity *(optional)*** | **Primary Language** |
|[ ]  Hispanic |[ ]  English |
|[ ]  Non-Hispanic |[ ]  Spanish |
|[ ]  Not Applicable |[ ]  Other |  |  |
|  |  | (please specify) |

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| **Name of Parent or Guardian completing this application** | **Gender** |
|  | [ ]  | Male |[ ]  Female |

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| **Relationship to Child** | **(Select)** |
|[ ]  Father |[ ]  Biological |
|[ ]  Mother |[ ]  Foster |
|[ ]  Guardian |[ ]  Adoptive |
|[ ]  Other |  |  |[ ]  Other |  |  |
|  | (please specify) |  | (please specify) |

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| **Role** |
|[ ]  Primary Guardian  |[ ]  Legal Guardian  |
|[ ]  Secondary Guardian |[ ]  Other |  |  |
|  | (please specify) |

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| **List Household Members below for determination of family size** *(required)*: |
|  | *Relationship to Child* | *Age* |
| **1** | ENROLLING CHILD |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
| **5** |  |  |
| **6** |  |  |
| **7** |  |  |
| **8** |  |  |
| Per PKC Statute, Regulations, and Guidance, the following members of the household are included in family size:* Parent of the child (biological or adoptive mother or father, stepmother or stepfather, caretaker or spouse)
* A biological, adoptive, unrelated or foster child or stepchild of the parent or caretaker who is under 18 years of age and not emancipated.
* A child who is 18 years of age or older but under 22 years of age who is enrolled in high school, a general educational development program, or a post-secondary program leading to a degree, diploma or certificate and who is wholly or partially dependent on the income of the parent or caretaker or spouse of the parent or caretaker.
* Others supported by the income of the parent(s) or guardian(s) of the child enrolling or participating in the program. ***If counted toward family size, any applicable income of these persons must also be counted for eligibility purposes.***

Note: A family size value of one (1) with an income of $0 is entered when a foster child is applying for Pennsylvania Pre-K Counts. |
| **DETERMINED FAMILY SIZE =** |

|  |  |
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| **Employment Status of parent/guardian** | **Employment Status of 2nd parent/guardian (if applicable)** |
|[ ]  Employed Full-Time  |[ ]  Employed Full-Time |
|[ ]  Employed Part-Time |[ ]  Employed Part-Time |
|[ ]  Unemployed  |[ ]  Unemployed  |
|[ ]  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |[ ]  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |  |  |
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| **Household Income Sources** *(Must check all that apply):* |
| [ ]  Employment  | [ ]  Self-Employment | [ ]  Unemployment  Compensation | [ ]  Worker’s  Compensation | [ ]  TANF Cash  payments |
| [ ]  Social Security | [ ]  SSI | [ ]  Child Support | [ ]  Alimony | [ ]  Other |

**Other Child Eligibility Risk Factor Criterion** *(Must check all that apply):*

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|[ ]  **Behavioral Supports:** A child who was referred to PA Pre-K Counts from an appropriately credentialed health or mental health practitioner who is not employed by the PA Pre-K Counts program; a child who is receiving mental health treatment. Additional verification beyond the interview is required.  |
|[ ]  **Child Protective Services:** A child who is a foster child, a kinship care child or receiving Children and Youth services.  |
|[ ]  **Education Level of Guardian:** Does not have high school diploma or GED or post-secondary degree.  |
|[ ]  **English Language Learner:** A child whose first language is not English and who is in the process of learning English is considered an English Language Learner.  |
|[ ]  **Individualized Education Plan (IEP):** A child who is currently enrolled in the Preschool Early Intervention program with an active IEP. Verification would be a copy of the IEP or other source of documentation from the parent or Early Intervention provider.  |
|[ ]  **Incarcerated Parent:** A child for whom one of the child’s parents is currently in prison.  |
|[ ]  **Homeless:** A child who lacks a fixed, regular, and adequate nighttime residence due to one of the following:1. Children who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, or camping grounds due to lack of alternate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;
2. Children who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
3. Children who are living in cars, parks, public places, abandoned buildings, substandard housing, bus or train stations, or similar settings.
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|[ ]  **Migrant (Non-Immigrant)/Seasonal Student:** A migrant child has moved from one school district to another in order to accompany or to join a migrant parent or guardian, who is a migratory worker or migratory fisher, within the preceding 36 months, in order to obtain temporary or seasonal employment in qualifying agricultural or fishing work including agri-related businesses such as meat or vegetable processing, working in nurseries such as Christmas and evergreen trees farming.  |
|[ ]  **Teen Mother:** A child whose mother was under the age of 18 when the child was born.  |

To the best of my knowledge, the information provided in this application and the associated income documentation is accurate. I understand that I may be asked to verify or substantiate information provided.

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| **Parent/Guardian** (Signature) | **Date** |
|  |  |
| **Parent/Guardian Name** (Print Name) |

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| **FOR OFFICE USE ONLY** |

**Income Verification**

**2023 Federal Poverty Level Guidelines Based On Annual Income**

|  |  |  |
| --- | --- | --- |
| **Family Size** | **100% (Head Start Eligible)** | **300% (Pre-K Counts Eligible)** |
| **1** | $14,580 | $43,740 |
| **2** | $19,720 | $59,160 |
| **3** | $24,860 | $74,580 |
| **4** | $30,000 | $90,000 |
| **5** | $35,140 | $105,420 |
| **6** | $40,280 | $120,840 |
| **7** | $45,420 | $136,260 |
| **8** | $50,560 | $151,680 |
| **Each Additional** | +$5,140 | +$15,420 for each additional family member |

|  |  |  |
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| **Actual Annual Verified Gross Household (Family) Income:** | $ |  |
| \*Attach copies of documents used to verify income prior to enrollment |
| **Family Size (per PKC guidelines):**  |  |

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|[ ]  Family income is at or below 300% of federal poverty level relative to family size (required risk factor). Consider all sources of income. Must be verified prior to enrollment. |
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| **Staff Verifying Income and Risk Factors Signature** |  | **Date** |

**For Head Start Eligible families (100% of FPL or below)** [ ]  **Check if not applicable**

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| I have been informed of my child’s eligibility for Head Start and given the following:[ ]  Contact information for the following Head Start location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Application and/or assistance with referral[ ]  Brochure or website with information about Head Start My signature below indicates that I have been informed about my options but may still choose to enroll in the Pre-K Counts program.  |
|  |  |  |
| **Parent/Guardian Signature** | **Date** |
|  |  |  |
| **Staff Signature** | **Date** |